



INTERNATIONAL BAMBOO AND RATTAN ORGANISATION

PERSONAL PROFILE FORM

PERSONAL DETAILS

Family Name (surname): First Name: Middle Name: Maiden Name:

Gender: Marital Status: Date of Birth: Place of Birth:

1st Nationality: 2nd Nationality: 3rd Nationality:

If you have applied for a new nationality indicate nationality/date requested:

INBAR EMPLOYEES

Title, Grade, Service: Type of Contract:

Name of Supervisor:

Contract Duration:

PERMANENT RESIDENCE

City: Country:

MAILING ADDRESS

City: Country: Postal Code: Telephone: Home

Mobile
Work
Skype address

Address:

E-mail:

FAMILY MEMBER

Please indicate the name, date of birth and relationship of your family members:

If you have close relatives employed by INBAR, indicate full name and relationship:

SKILLS

LANGUAGE SKILLS (Basic/ Fluent/ Excellent/ Mother Tongue)

Language Read Speak Understand Write Other Information

English

French

Chinese

Other:

COMPUTER SKILLS

Type Level Other Information

1.

2.

3.



PUBLICATIONS

Title of Publication Date Published Other Information

- 1.
- 2.
- 3.

TRAINING

Title of Training From/To: Other Information

- 1.
- 2.
- 3.

EDUCATION

Name of Institution: City/Country: Start & End Date:

Type of Institution: Degree obtained:

Title of the degree/diploma in English or French language:

Exact title in original language:

Main Course of Study/ Field of study/Specialization:

.....
.....

Name of Institution: City/Country: Start & End Date:

Type of Institution: Degree obtained:

Title of the degree/diploma in English or French language:

Exact title in original language:

Main Course of Study/ Field of study/Specialization:

.....
.....

Name of Institution: City/Country: Start & End Date:

Type of Institution: Degree obtained:

Title of the degree/diploma in English or French language:

Exact title in original language:

Main Course of Study/ Field of study/Specialization:



WORK EXPERIENCE

Name of Employer: **Job Title: Start & End Date:**
Employer Address: **City/Country:**
Type of Business: **Country of Assignment:**
Supervisor: **Number and kind of employees supervised by you:**
Employer Telephone Number: **Employer E-mail:** **Employer Fax Number:**
Description of Job Duties:

.....
.....

Name of Employer: **Job Title: Start & End Date:**
Employer Address: **City/Country:**
Type of Business: **Country of Assignment:**
Supervisor: **Number and kind of employees supervised by you:**
Employer Telephone Number: **Employer E-mail:** **Employer Fax Number:**
Description of Job Duties:

.....
.....

Name of Employer: **Job Title: Start & End Date:**
Employer Address: **City/Country:**
Type of Business: **Country of Assignment:**
Supervisor: **Number and kind of employees supervised by you:**
Employer Telephone Number: **Employer E-mail:** **Employer Fax Number:**
Description of Job Duties:

FIELDS OF EXPERTISE

Field	Years of Experience
1.	



- 2.
- 3.
- 4.
- 5.

References

Reference Name 1:Organisation: Position:

Telephone number:

Email address:

How do you know this person?

Address:

.....

Reference Name 2:Organisation: Position:

Telephone number:

Email address:

How do you know this person?

Address:

.....

Reference Name 3:Organisation: Position:

Telephone number:

Email address:

How do you know this person?

Address:

DOCUMENTS

File nameDescriptionExpiry Date:

- 1.
- 2.
- 3.
- 4.
- 5.

No more than ten.

ADDITIONAL INFORMATION

Would you accept short-term employment?

State any disability/reservation restricting your travel/assignment to any area:



Have you had any legal convictions, excluding minor traffic violations?

If yes, please provide full details (charge, date, where tried, conviction):

Do you consent to our making enquiries to your present employer?

Are you under any obligation to return/stay in the service of your employer?

Please state (in weeks) any notice of termination of employment you are obliged to give your employer:

Are you available for Emergency Response Missions?

UN Retiree status:

Date of retirement:

Grade at time of retirement:

I certify that the information provided is true and complete:

Certification date: